

PRIVACY POLICY FOR THE LANDOWNER / OCCUPIER QUESTIONNAIRE

as part of the Morecambe Offshore Wind Farm and Morgan Offshore Wind Farm

Dalcour Maclaren Limited, Morecambe Offshore Windfarm Limited, Morgan Offshore Wind Limited, Offshore Wind Limited, Cobra Instalaciones Servicios, Flotation Energy plc, BP and Energie Baden-Wurttemberg AG (EnBW) ("**we**" or "**us**" or "**our**") are committed to protecting and respecting your privacy.

This Privacy Policy sets out the basis on which any personal data we collect from you, or that you provide to us, will be processed by us. Dalcour Maclaren Limited, Morecambe Offshore Windfarm Limited, Morgan Offshore Wind Limited, Offshore Wind Limited, Cobra Instalaciones Servicios, Flotation Energy plc, BP plc and Energie Baden-Wurttemberg AG (EnBW) whose registered addresses can be found at Schedule 1 below, are the data controllers of information processed under this Privacy Policy.

Please read the following carefully to understand our practices regarding your personal data and how we will treat it. By providing us with personal information through the Landowner / Occupier Questionnaire ("**LOQ**"), you are accepting the practices described in this Privacy Policy.

If you have any questions about this Privacy Policy, please contact us at morecambeandmorgan@dalcourmaclaren.com.

1. PERSONAL INFORMATION WE MAY COLLECT

We may collect and process the following information about you:

1.1 Information you give us

You may give us information about you and others by filling out the LOQ. The information you give us may include:

- 1.1.1 personal information, e.g. title and full name, address, email address, phone number (landline and / or mobile), signature;
- 1.1.2 if you are responding on behalf of an organisation (e.g. company, partnership or charity), information about your company, e.g. company name, to the extent that it comprises personal data;
- 1.1.3 if you are proposing to instruct an agent / surveyor to act on your behalf, your agent's / surveyor's details such as name and/or firm, address, telephone and email address;
- 1.1.4 information about owners and occupiers of the land, e.g. names, addresses and contact details, including of all trustees and executors if applicable;
- 1.1.5 information about any other people or organisations who have an interest in the land, e.g. rights of access (including shared access ways), options to purchase, cautions, restrictive covenants, rent charges, public rights of way, grazing rights, shooting rights, subsoil/mineral rights, manorial rights or easements (e.g. for gas or water mains) over the land, e.g. title and full name, address, telephone, email address, nature of interest;
- 1.1.6 content and information you input in open text fields, e.g. land ownership information, land use information, special access requirements or risks; and
- 1.1.7 information you may give us when calling our land referencing team.

1.2 Information we collect about you

1.2.1 If you select to fill out the LOQ by scanning the QR code at the top of the LOQ or by visiting our website <https://form.jotform.com/221992206787365> we may automatically collect the following information:

- (a) technical information, including the Internet protocol (IP) address used to connect your device to the internet, browser type and version, connection type and settings, time zone settings, browser plug-in types and versions, operating system and platform, full Uniform Resource Locators (URL) clickstream to, through and from our website (including date and time);
- (b) content you viewed or searched for, page response times, length of visits to certain pages, information in relation to the features you use and page interaction information (such as scrolling, clicks, and mouse-overs), and methods used to browse away from the page; and
- (c) how you interact on our website; and
- (d) device identifiers, download errors and crash data and any phone number used to call our customer service number.

1.2.2 We may also collect anonymous and aggregated information about your visits and interactions, including page response times and errors, which we use for statistical reporting about the website. This information can no longer be associated with you.

1.3 Cookies

1.3.1 We and our service providers collect information about your use of our website from cookies, beacons, tags, scripts, and other similar technologies to distinguish you from other users of the website, and to analyse trends, administer the website, track users' movements around the website, and gather demographic information about the website user base as a whole. We may receive reports based on the use of these technologies on an individual and aggregated basis. For more information, please visit our Cookies Policy <https://dalcourmaclaren.com/privacy-policy/>.

1.4 Links to other websites

1.4.1 From time to time, we may include links on our website to third-party websites. Please pay attention when you connect to these websites and read their terms and conditions of use and privacy policies carefully. We do not control or monitor such websites or their web content. This Privacy Policy does not apply to any third-party websites and we are not responsible for the content, privacy policies, or processing of your personal data while you are visiting any third-party websites.

2. PURPOSES FOR WHICH WE PROCESS PERSONAL INFORMATION AND LAWFUL BASES

We make sure we have appropriate legal bases on which to collect, use and share personal information. If you have any questions about the lawful bases upon which we collect and use your personal data, you can contact morecambeandmorgan@dalcourmaclaren.com.

We use personal information held about you and others in the following ways:

2.1 Where we have a legal obligation

2.1.1 We may use this information:

- (a) where we are under a duty to process personal information in order to comply with a legal obligation, e.g., our legal / regulatory requirements under the Planning Act 2008; and
- (b) as part of our efforts to keep the website safe and secure.

2.2 Where we have a legitimate interest

2.2.1 We may use this information:

- (a) to identify relevant interests in land for the purposes of progressing our project(s);
- (b) to contact you regarding our project(s);
- (c) to administer our website (including record keeping) and for internal operations, including troubleshooting, data analysis, testing, research, statistical and survey purposes; and
- (d) to improve our website to ensure that content is presented in the most effective manner for you and for your device, and to measure the efficiency of our website.

2.3 To provide a requested service or carry out a contract with you

We may use this information:

- (a) to carry out our obligations arising from any contract that may be entered into between you and us in the future;
- (b) to provide you with the information and services that you request from us; and
- (c) to allow you to participate in interactive features of our website, when you choose to do so.

2.4 In limited circumstances, where we have your consent where necessary.

2.5 We will only use your information for the above purposes. We will not use such information for any other purpose.

2.6 If you do not provide the necessary personal information or withdraw your consent for the processing of your personal information where consent is relied on, we might not be able to carry out a contract with you or provide you with a service.

3. SECURITY

3.1 Taking into account the state of the art, the costs of implementation and the nature, scope, context and purposes of processing as well as the risk of varying likelihood and severity for the rights and freedoms of natural persons, we implement appropriate technical and organisational measures to ensure a level of security appropriate to the risk and to protect your personal data against accidental or unlawful destruction, loss, alteration, or unauthorised disclosure or access. We may use third-party products and services to secure or store your information.

3.2 Unfortunately, the transmission of information via internet is not completely secure. Although we will work hard to protect your personal information, we cannot guarantee the security of your information transmitted to our website; use of our website is at your own risk.

4. SHARING PERSONAL INFORMATION

4.1 We may share personal information with any member of our group, which means our subsidiaries, our ultimate holding company and its subsidiaries.

4.2 We may share your personal information with selected third parties including business partners, suppliers and sub-contractors for the purposes described above in section 2 of this Privacy Policy, e.g., professional advisors, cloud storage providers, accounting software platforms, etc.

4.3 We may also disclose your personal information to third parties:

4.3.1 in the event that we sell or buy any business or assets, we may disclose your personal information to the prospective seller or buyer of such business or assets;

4.3.2 if our assets, or substantially all of our assets, are acquired by a third party, personal information held by us may be one of the transferred assets;

4.3.3 if we are under a duty to disclose or share your personal information in order to comply with any legal obligation, to enforce any agreements, or to protect our rights, property or safety, or the rights, property or safety of others.

5. INTERNATIONAL TRANSFERS OF PERSONAL INFORMATION

5.1 The personal data that we collect or receive about you may be transferred to and processed by recipients which are located inside or outside the United Kingdom (“UK”). We will take all necessary measures to ensure that transfers out of the UK are adequately protected as required by applicable data protection law.

5.2 With respect to data transfers to countries not providing an adequate level of data protection, we rely on appropriate safeguards, such as standard data protection clauses adopted by a relevant regulator or supervisory authority, approved codes of conduct together with binding and enforceable commitments of the recipient, or approved certification mechanisms together with binding and enforceable commitments of the recipient. You can ask for a copy of such appropriate safeguards by contacting us at morecambeandmorgan@dalcourmaclaren.com.

6. HOW LONG WE KEEP PERSONAL INFORMATION FOR

6.1 We only keep your information for as long as is necessary for us to use your information for the purposes described above in section 2 of this Privacy Policy. However, please be advised that we may retain some of your information, for instance for our lawful record keeping purposes and where this is necessary to meet our legal obligations, such as retaining the information for tax and accounting purposes.

6.2 When determining the relevant retention periods, we will take into account factors including:

- (a) our contractual obligations and rights in relation to the information involved;
- (b) legal obligations under applicable law to retain data for a certain period of time;
- (c) our legitimate interests where we have carried out a balancing test;
- (d) statute of limitations under applicable law(s);
- (e) (potential) disputes;
- (f) if you have made a request to have your information deleted; and
- (g) guidelines issued by relevant data protection authorities.

6.3 After such time, we will either securely erase or anonymise your information where we no longer have a legitimate reason for keeping it. If this is not possible (for example, because the information has been stored in backup archives), then we will securely store your information and isolate it from any further use until deletion is possible.

7. YOUR RIGHTS

- 7.1 By law, you have a number of rights when it comes to your personal information (see below). Please contact us at morecambeandmorgan@dalcourmaclaren.com to exercise any of your rights. Further information and advice about your rights can be obtained from the data protection regulator in your country.
- 7.2 Please note that we do not carry out automated decision making.

Right	What does this mean?
1. The right to object to processing	You have the right to object to certain types of processing, including processing for direct marketing (if applicable).
2. The right to be informed	You have the right to be provided with clear, transparent and easily understandable information about how we use your information and your rights. This is why we're providing you with the information in this Privacy Policy.
3. The right of access	<p>You have the right to obtain access to your information (if we're processing it), and certain other information (similar to that provided in this Privacy Policy).</p> <p>This is so you're aware and can check that we're using your information in accordance with data protection law.</p>
4. The right to rectification	You are entitled to have your information corrected if it's inaccurate or incomplete.
5. The right to erasure	This is also known as 'the right to be forgotten' and, in simple terms, enables you to request the deletion or removal of your information where there's no compelling reason for us to keep using it. This is not a general right to erasure; there are exceptions.
6. The right to restrict processing	You have rights to block or suppress further use of your information. When processing is restricted, we can still store your information, but may not use it further. We keep lists of people who have asked for further use of their information to be 'blocked' to make sure the restriction is respected in future.
7. The right to data portability	You have rights to obtain and reuse your personal information for your own purposes across different services. For example, if you decide to switch to a new provider, this enables you to move, copy or transfer your information easily between our IT systems and theirs safely and securely, without affecting its usability.

8. The right to lodge a complaint	You have the right to lodge a complaint about the way we handle or process your personal information with your national data protection regulator.
9. The right to withdraw consent	If you have given your consent to anything we do with your personal information, you have the right to withdraw your consent at any time (although if you do so, it does not mean that anything we have done with your personal information with your consent up to that point is unlawful).

We usually act on requests and provide information free of charge, but may charge a reasonable fee to cover our administrative costs of providing the information for:

- baseless or excessive/repeated requests, or
- further copies of the same information.

Alternatively, we may be entitled to refuse to act on the request.

Please consider your request responsibly before submitting it. We'll respond as soon as we can. Generally, this will be within one month from when we receive your request but, if the request is going to take longer to deal with, we'll come back to you and let you know.

8. CHANGES TO OUR PRIVACY POLICY

Any changes we may make to our Privacy Policy in the future will be posted on our website and, where appropriate, notified to you by email. Please check back frequently to see any updates or changes to our Privacy Policy. The changes will go into effect on the "Last updated" date shown in the revised Privacy Policy.

9. CONTACT

If you have any questions, comments or requests regarding this Privacy Policy, please contact us using the following details:

- Email: morecambeandmorgan@dalcourmaclaren.com.
- Post: Victoria Porter, Dalcour Maclaren, The Crew Yard, Langley Priory, Moor Lane, Tonge, DE73 8BB

10. YOUR RIGHT TO LODGE A COMPLAINT WITH THE ICO

If you are not satisfied with our response to a complaint you have made, or think we are not complying with data protection laws, you can make a complaint to the UK data protection regulator who can be contacted as set out below:

- Address: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF
- Phone number: 0303 123 1113
- Website: <https://ico.org.uk/make-a-complaint/> or <https://ico.org.uk/for-the-public/raising-concerns>

SCHEDULE 1
REGISTERED ADDRESSES OF DATA CONTROLLERS

Data Controller	Registered Address
Dalcour Maclaren Limited	1 Staplehurst Farm, Weston-On-The-Green, Bicester, Oxfordshire, OX25 3QU
Morecambe Offshore Windfarm Limited	12 Alva Street, Edinburgh, Scotland, EH2 4QG
Morgan Offshore Wind Limited	Chertsey Road, Sunbury On Thames, Middlesex, United Kingdom, TW16 7BP
Offshore Wind Limited	One, St Peter's Square, Manchester, United Kingdom, M2 3DE
Cobra Instalaciones Servicios	c/o 12 Alva Street, Edinburgh, Scotland, EH2 4QG
Flotation Energy plc	Exchange Tower, 19 Canning Street, Edinburgh, Scotland, EH3 8EH
BP plc	1 St James's Square, London, SW1Y 4PD
Energie Baden-Wurtemberg AG (EnBW)	c/o Chertsey Road, Sunbury On Thames, Middlesex, United Kingdom, TW16 7BP